

**IN THE MAGISTRATE COURT FOR THE COUNTY OF WHITFIELD  
STATE OF GEORGIA**

205 N. Selvidge Street  
P.O. Box 386  
Dalton, GA. 30722-0386  
Fax: 706/278-8810  
Telephone: 706/278-5052

Case No. \_\_\_\_\_

Date Filed \_\_\_\_\_

Plaintiff: \_\_\_\_\_

Defendant: \_\_\_\_\_

Address \_\_\_\_\_

Vs.

Address \_\_\_\_\_

Daytime Phone No. \_\_\_\_\_

Employment \_\_\_\_\_

Email Address \_\_\_\_\_

Daytime Phone No \_\_\_\_\_

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**STATEMENT OF CLAIM**

**Plaintiff says the defendant is indebted to the plaintiff as follows:**

That said claim is in the amount of \$ \_\_\_\_\_ plus \$ \_\_\_\_\_ costs to date; and all future costs of this suit.

State of Georgia, \_\_\_\_\_ County:

\_\_\_\_\_ being duly sworn on oath, says the foregoing is a just and true statement of the plaintiff and claim made by plaintiff against defendant, exclusive of set-offs and just grounds of defense.

Sworn and subscribed before me

\_\_\_\_\_

\_\_\_\_\_

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

(Agent for) Plaintiff

Notary Public or Attesting Officer

(If agent, title/capacity)

NOTICE AND SUMMONS

TO: \_\_\_\_\_

\_\_\_\_\_

Defendant and address

You are hereby notified that \_\_\_\_\_ has made and filed a claim and is asking for a judgment against you in the sum of \_\_\_\_\_ dollars (\$ \_\_\_\_\_), as shown by the foregoing

statement. **YOU ARE REQUIRED TO FILE OR PRESENT AND ANSWER TO THIS CLAIM WITHIN 30 DAYS AFTER SERVICE OF THIS CLAIM UPON YOU. IF YOU DO NOT ANSWER, JUDGMENT BY DEFAULT WILL BE ENTERED AGAINST YOU. YOUR ANSWER MAY BE FILED IN WRITING OR MAY BE GIVEN IN PERSON, ORALLY, TO THE CHIEF OR PRESIDING JUDGE, CLERK OF COURT OR DEPUTY CLERK DURING NORMAL COURT HOURS.**

The court will hold a hearing upon this claim at a time to be set after your answer is filed. If you have witnesses, books, receipts, or other writings bearing on this claim, you should bring them with you at the time of the hearing. If you wish to have witnesses summoned, see the court at once for assistance.

If you have any claim against the plaintiff, you should notify the court at once. If you admit the claim, but desire additional time to pay, you must come to the hearing in person and state the circumstances to the court. You may come with or without an attorney.

\_\_\_\_\_  
Clerk/Deputy Clerk, Whitfield County

Georgia, Whitfield County

Above NOTICE and STATEMENT OF CLAIM served on defendant(s) \_\_\_\_\_

named above at \_\_\_\_\_ M., \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

at (or in) \_\_\_\_\_, in Whitfield County, Georgia.

\_\_\_\_\_  
Constable