

MINUTES OF WHITFIELD COUNTY BOARD OF ASSESSORS
September 14, 2010

Meeting called to order at 8:30 am, by Chairman Tom Minor, all members present

Reviewed and Approved Minutes of the August 10, 2010 meeting, motion made by Ameer Combs and second by Sharon Cooper, Board Agreed/Unanimous.

Old Business

A) Board of Equalization Hearings scheduled for September 22 T 27, 2010

B) Personal Property Director Jennifer Jones status report and update of other pending items:

- 1) Reviewed/Discussed Audit updates and 2010 Appeals list (FYI)
- 2) Non Collectables Personal Property and Manufactured Homes: None this month
- 3) Reviewed Freeport Applications for Approval/Denial, Motion made to Deny by Bob Seaton and second by Deral York, Board Agreed/ Unanimous
- 4) Reviewed RFP response for PP Audits Program 2011, Tabled till October pending more information
- 5) Reviewed/Discussed Insert for Reporting Forms 2011, motion made to Approve by Bob Seaton and second by Deral York, Board Agreed/ Unanimous
- 6) Discussed placing Due Date information for Returns on County Website, Motion made to Affirm by Deral York and second by Sharon Cooper, Board Agreed/Unanimous
- 7) Reviewed Accounts to certify to BOE, Motion made to Approve by Bob Seaton and second by Ameer Combs, Board Agreed/ Unanimous
- 8) Records Retention Guideline for Scanning Request to Co Atty Pending, Chairman Tom Minor will send letter
- 9) Reviewed/Discussed 2010 Charts on Final Digest (FYI)

C) Chief Appraiser Trammell Suddeth and Deputy Chief Appraiser Kristi Elrod and Tim McBrayer Lead Appraiser's update on various pending items:

- 1) Review/Discuss work of Staff re: 2010 Tax Digest Permits/Deeds/Fieldwork in Process, working on 2011 Review year approx 25% complete per Lead Appraiser Tim McBrayer
- 2) Review August Building Permit report FYI
- 3) Reviewed/Discussed Appeal Procedure for Staff Appraisers, Motion made to approve with pending corrections Being made by Sharon Cooper and second by Bob Seaton, Board Agreed/ Unanimous
- 4) Reviewed/Discussed Progress of Land Lot Project (FYI) Chairman Tom Minor gave brief update
- 5) Reviewed/Discussed letter to BOC re: 2010 Digest Totals (FYI)
- 6) Address Project Update (FYI)
- 7) Appeals to be certified to BOE: None at this time
- 8) Reviewed/Discussed Adoption of Roberts Rules of Order, Motion made to Adopt for guidelines by Bob Seaton and second by Deral York, Board Agreed/Unanimous
- 9) Reviewed/Discussed Pilot calculations for Shiroki Real and Personal Property estimate by Tax Comm for JDA
- 10) Tax Commissioner Request to revisit Exemption Question: 09-070-02-000 Vinning L S C, Tabled till October so that the Tax Commissioner could be present he was out of town this month

d) Reviewed Settlement of Appeal Autumn LP 12-126-16-000 to Superior Court by Consent Judgment Order August 27, 2010:

e) Discussed Industrial/Commercial Property Information (FYI)

f) Discussed Cherokee County sample Millage Presentation

g) Discussed Proposed 2011 Budget items – Kristi Elrod Deputy Chief Appraiser will email Board members copy for review

New Business

1. Review & Discuss Tax Payer request for Tax Exemptions: None
2. Review & Discuss Tax payer Request for Refund of previous years taxes:
 - a) B H R Inc Parcel:12-181-23-000, Motion made to Approve to correct for 2009,2008,2007 years and correct for 2010 tax year by Bob Seaton and second by Deral York, Board Agreed/ Unanimous
3. Review Tax Payers Value Adjustment Request:
 - a) D W Jilani 11-297-04-000 (Bank Repo) Motion made to Deny by Deral York and second by Bob Seaton, Board Agreed/ Unanimous
4. Taxpayer Request for CUVA & FLPA Exemption(s): None at this time

5) Misc FYI Items: Current Dalton Whitfield County Planning Commission, RE and PP Admin Tech Positions Open at this time, GAAO Seminar Oct 18 Helen Ga, Short Course Nov 15-19 2010 @ UGA Athens, Legislation Impact 2011 Digest memo, Commercial Property information, Home Sales information

Motion to Adjourn by Amee Combs second by Deral York @ 10:20 am, Board Agreed/Unanimous

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Personal Property to be Certified to BOE:

Dalton Heart Center 4010400

Copenhaver Business Holdings Inc 4019232

Lovingood Law PC 4019036

Williams Scotsman Inc 4016062, 4016066, 4018231, 4017729, 4018229,