

# Board of Assessors Meeting January 11, 2011

## MINUTES OF WHITFIELD COUNTY BOARD OF ASSESSORS for Approval January 20, 2011

(Regular meeting on Jan 11<sup>th</sup> rescheduled due to snow)

Meeting called to order at 8:30 am, by Chairman Tom Minor at 8:30am, Sharon Cooper and Ameer Combs not present

Pursuant to O.C.G.A 48-5-295 First order of Business The Election of Officers and Secretary held: Motion to Appoint Deral York as Chairman was made by Bob Seaton second by Tom Minor and motion to Appoint Bob Seaton as Vice Chairman was made by Deral York and second by Tom Minor for the 2011, Board Agreed/Unanimous. Motion to Appoint Jennifer Jones as secretary for the 2011 year was made by Tom Minor and second by Bob Seaton, Board Agreed/Unanimous.

Deral York – Chairman Bob Seaton – Vice Chairman Secretary – Jennifer Jones

Reviewed and Approved Minutes of the December 14, 2010 meeting, motion made by Bob Seaton and second by Tom Minor, Board Agreed/Unanimous.

### Old Business

A) Board of Equalization Hearings scheduled for Jan 6, 2011 and Feb 2011

B) Personal Property Director Jennifer Jones status report and update of other pending items:

- 1) Reviewed/Discussed Audit updates and 2010 Appeals list (FYI)
- 2) Non Collectables Personal Property and Manufactured Homes: None this month
- 3) Freeport Applications for Approval/Denial: None for this month
- 4) Discussed Records Retention Guideline for Scanning Request to Co Atty Pending/update
- 5) Whitfield Co PP Audit Program contract renewal for 2011 to be Approved (FYI)
- 6) Reviewed Pumping Systems Inc Request re: 4008383, Update (Audit still incomplete)
- 7) Reviewed/Discussed Public Utility Windstream Intent FYI
- 8) Reviewed/Discussed Debra Boyd Request for Value Adjustment for 2010 (4009554 & 27-163-01-144)  
Motion was made for No Change in Value by Bob Seaton and second by Tom Minor, Board Agreed/Unanimous
- 9) Personal Property Reporting Mailed out (FYI)
- 10) Reviewed/Discussed Mobile Home Digest Comparisons 2011 Digest and previous years
- 11) Depreciation Schedules and Blank Return Request (FYI)

C) Chief Appraiser Trammell Suddeth and Deputy Chief Appraiser Kristi Elrod and Tim McBrayer Lead Appraiser's Update on various pending items:

- 1) Reviewed/Discussed work of Staff re: 2010 Tax Digest Permits/Deeds/Fieldwork in Process, working on 2011 Review year approx 55% complete per Lead Appraiser Tim McBrayer
- 2) Reviewed December Building Permit report FYI
- 3) Reviewed/Discussed Progress Report of Land Lot Project have completed 8,9,10,11<sup>th</sup>, 12<sup>th</sup>, 13<sup>th</sup> and 27<sup>th</sup> & 28<sup>th</sup> Pending
- 4) Reviewed/Discussed Point Cost Tables, requested Tim McBrayer bring new reports for Feb meeting
- 5) Appeals to certify to BOE: (14) see below, Motion made to Approve by Bob Seaton and second by Tom Minor, Board Agreed/Unanimous
- 6) Reviewed/Discussed Staten Enterprises Properties Review Report/Update
- 7) Reviewed/Discussed A Wagnon Properties Review Report/Update
- 8) Reviewed/Discussed C Parker Properties Review Report/Update

d) Discuss Industrial Property Audit Dept /DOR findings letter for 2009 Digest Review-Chairman Report

e) Reviewed/Discussed 2011 Budget as Passed/Approved by BOC

### New Business

1. Review & Discuss Tax Payer request for Appeal:

- a) William S Royce 12-192-12-020, motion to Approve made by Tom Minor and second by Bob Seaton, Board Agreed/Unanimous

2. Review & Discuss Tax payer Request for Refund of Previous years Taxes: None

3. Review Tax Payers Value Adjustment Request: None at this time.

4. Taxpayer Request for CUVA & FLPA Exemption(s): None at this time

5. Taxpayer request for Homestead Exemptions:

a) Hubert & K F Sosebee 11-155-3-005 – Tabled – send letter to request place of Residence and preference of Exemption

6) Misc FYI Items: Current Dalton Whitfield County Planning Commission Agenda and Minutes, Bill Holloway November 2010 Employee of the Month, New Office Assistant Cynthia Thornton Jan 2011, Jennifer to Workshop in Jan 2011 and Personal Property Committee Mtg Jan 21 2011 in Atlanta, Tim McBrayer and Jennifer Jones to Win Gap Group mtg Macon Jan 26<sup>th</sup> 2011, Mileage reimbursement now \$0.51 p/m 2011, Tom's info on Clarke County Exempt Properties case to Ga Superior Court, Quotes for Laptops for BOA, Brenda Gamblin Retirement Reception on Jan 25<sup>th</sup> 2011 1-3 pm Please come!

- Real Estate to Certify To BOE:

<b>Appeal #</b>	<b>Name</b>	<b>Parcel</b>	<b>Appraiser</b>
96	Barber Ronald	12-199-27-098	Eric
121	Dre-Zan Properties	12-216-06-014	Karen
260	Battle Ridge Land Co LLLP	13-209-10-013	Ryan
261	Battle Ridge Land Co LLLP	13-209-10-041	Ryan
307	Staten Enterprises Inc	12-255-18-000	Brian
309	Staten Enterprises Inc	12-255-20-001	Brian
310	Callahan Properties	13-011-11-000	Brian
311	Callahan Properties	13-025-01-014	Brian
312	Callahan Properties	13-025-01-016	Brian
313	PBE LLC	12-239-08-000	Brian
314	Rainbow Rentals	12-257-10-000	Brian
315	Rainbow Rentals	12-257-09-001	Brian
316	Connector III LLC	13-066-03-000	Brian
318	Talley Jeremy Alan	27-193-22-000	Karen

Motion to Adjourn by Bob Seaton second by Tom Minor @ 10:03 am, Board Agreed/Unanimous