

GREATER DALTON METROPOLITAN PLANNING ORGANIZATION



Fiscal Year 2015 Unified Planning Work Program

July 1, 2014 through June 30, 2015

Adopted: June 12, 2014

Prepared by:
Whitfield County GDMPO Staff

In Cooperation with the:
Georgia Department of Transportation (GDOT)
Federal Highway Administration (FHWA)
Federal Transit Administration (FTA)

In accordance with Title VI of the Civil Rights Act of 1964 and other nondiscrimination laws, public participation is solicited without regard to religion, age, race, color, national origin, sex, disability, familial, or income status.

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GDMPO Resolution No. 2014.01.MPO.UPWP2015

RESOLUTION

A Resolution Adopting the FY 2015 Unified Planning Work Program for the Dalton-Tunnel Hill-Varnell-Whitfield County area, known as the Greater Dalton Metropolitan/ Urbanized Area and portions of Chatsworth, Georgia in Murray County; and

WHEREAS, on or about May 1, 2002, the U.S. Bureau of Census designated Dalton, Georgia as an Urbanized Area which, in accordance with Title 23, Section 134 of the United States Code requires the Greater Dalton Urban Area to have a transportation planning process to be eligible for federal transportation funds; and

WHEREAS, on or about March 26, 2012, the U.S. Bureau of Census designated portions of Murray County, Georgia as an Urbanized Area which, with Title 23, Section 134 of the United States Code requires the Greater Dalton Metropolitan Planning Organization to offer transportation planning process to cover designated planning areas; and

WHEREAS, Federal regulations described in 23CFR 450.324(a) states that the metropolitan transportation planning process shall include development of a Unified Planning Work Program (UPWP) for the metropolitan planning area identified by the Metropolitan Planning Organization (MPO) in cooperation with the State; and

WHEREAS, prior to the designation of the Dalton Urbanized Area, Dalton, Whitfield County and Murray County, Georgia received federal transportation funds,

WHEREAS, now a Unified Planning Work Program (UPWP) is required for the Greater Dalton Metropolitan Area; and

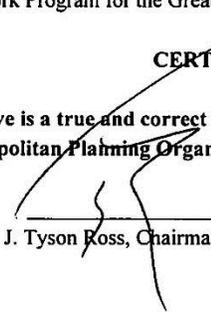
WHEREAS, the Greater Dalton Metropolitan Planning Organization (GDMPO), the designated MPO for the Greater Dalton Urbanized Area and portions of Murray County, has worked with the Georgia Department of Transportation in the development of the UPWP for the designated Planning Boundary Area, and

WHEREAS, a DRAFT UPWP was readily available for public review/comment for 30 days at Dalton City Library, Dalton City Hall, the Whitfield County Administrative Offices Building #1 and #2, the Whitfield County Chamber of Commerce, the North West Georgia Regional Commission office, and the City Halls of Tunnel Hill, Varnell, Cohutta, and Murray County City Hall and this document was and will remain posted electronically on the official MPO website;

NOW THEREFORE, BE IT RESOLVED that the Policy Committee of the GDMPO does hereby approve the FY 2015 Unified Planning Work Program for the Greater Dalton and Murray County Metropolitan Area.

CERTIFICATION

I hereby certify that the above is a true and correct copy of the Resolution adopted by the Policy Committee of the Greater Dalton Metropolitan Planning Organization at the meeting held on the 12th day of June, 2014.



J. Tyson Ross, Chairman, GDMPO Policy Committee

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I. Introduction

A Unified Planning Work Program (UPWP) is required by the Metropolitan Planning Organization (MPO) and must be prepared to a template in accordance with specifications of the Federal Highway Administration (FHWA). In the following paragraphs, the UPWP is defined, planning factors are described and the MPO planning process is reviewed.

II. Definition of the Unified Planning Work Program (UPWP)

The UPWP document helps ensure planning activities are part of a Continuing, Cooperative, and Comprehensive transportation planning process, known as 3C, involving federal, state and local agencies and those affected by transportation planning decisions.

The UPWP describes the MPO's (1) planning goals and activities, (2) cost estimates for each activity, (3) funding sources and (4) a work schedule for the period July 1, 2014 through June 30, 2015. The document is organized into four major sections entitled:

1. Section I - Administration
2. Section II - Public Involvement
3. Section III - Data Collection
4. Section IV - System Planning

These sections provide information on the parties responsible for carrying out the various planning activities. Defined activities are geared towards developing transportation programs and studies leading to the development of the Transportation Improvement Program (TIP) and maintenance of a Long Range Transportation Plan (LRTP). Public involvement is an integral part of the planning process and is a core feature of many planning activities in the UPWP.

III. Budget Allocation Methodology

The FHWA provides 80% of GDMPO Planning (PL) funds for transportation planning to ensure a 3C transportation planning process is utilized. Whitfield County provides the remaining 20% local match. The MPO will request reimbursement for 80% of transportation planning expenses. The MPO received Federal Transit Administration (FTA) Section 5303 Program funds, which support planning activities supported by the FHWA (PL) funds, typically used for transit planning activities. The FTA provides 80% of the 5303 Program funds, the Georgia Department of Transportation (GDOT) provides 10% of the 5303 Program funds and Whitfield County provides the remaining 10% local match. The MPO will request reimbursement for 90% of the 5303 Program funds.

IV. Planning Factors

MAP 21 Legislation or, Moving Ahead for Progress in the 21st Century (P.L. 112-141), provides a two-year reauthorization of the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU, P.L. 109-59). The bulk of the legislation reauthorizes and reforms the nation's transportation programs that was previously held under SAFETEA-LU - The Safe, Accountable, Flexible, Efficient Transportation Equity Act: enacted on August 10, 2005. While both outlined planning efforts for metropolitan areas within the United States, MAP 21 includes eight planning factors considered and applied by the GDMPO when developing transportation plans and programs. These eight (8) factors are:

1. Supporting economic vitality of the metropolitan area, by enabling global competitiveness, productivity, and efficiency, and by promoting consistency between transportation improvements and state and local planned growth and economic development patterns;
2. Increase safety of the transportation system for motorized and non-motorized users;
3. Increase security of the transportation system for motorized and non-motorized users;
4. Increase accessibility and mobility of people and for freight;
5. Protect and enhance the environment, promote energy conservation, improve quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns;
6. Enhance integration and connectivity of the transportation system, across and between modes, for people and freight;
7. Promote efficiency of management and operation;
8. Emphasize preservation of the existing transportation system.

V. GDMPO Committee Members

A. Policy Committee

PC Chairman – Ty Ross

Administrator, City of Dalton

Mike Babb

Chairman, Whitfield County Board of Commissioners

Mark Gibson

Administrator, Whitfield County

Ken Gowin

Mayor, City of Tunnel Hill

Brittany Pittman

Sole Commissioner, Murray County

Radney Simpson

State Assistant Planning Administrator, GDOT

Anthony Hulsey

Mayor, City of Varnell

B. Technical Coordinating Committee

TCC Chairman – Kent Benson P.E.

County Engineer, Whitfield County

Benny Dunn

Director Public Works, City of Dalton

Dewayne Hunt

Director of Public Works, Whitfield County

Cherie Marsh

Planning/Scheduling Engineer, GDOT – District 6

Ben Kinsey

Assistant VP of Watershed Engineering, Dalton Utilities

Megan Weiss

Transportation Planner, GDOT

TBD

5303 Program Manager, GDOT – Intermodal

Tamara Christion

Transportation Planner, FHWA – Georgia

Frank Hubbs

Manager, Dalton Municipal Airport

Palmer Griffin

Director of Operations, Dalton Public Schools

Rick Holsomback

Director of Safety, Security & Transportation, Whitfield County Schools

C. Advisory Committee

Barnett Chitwood

Assistant Director of Planning, Northwest Georgia Regional Commission

Jean Garland

Zoning Administrator

Antoine Hawkins

Transit Planner, GDOT Intermodal

Katie Kisner

CSX

Will Miller

Norfolk Southern

VI. Overview of the MPO Planning Process

On May 1, 2002, the U.S. Bureau of Census designated Dalton, Georgia as a new urbanized area. On March 10, 2003 the Governor of Georgia designated the North Georgia Regional Development Center (NGRDC) as the MPO for Dalton and Whitfield County. The NGRDC (now recognized as the Northwest Georgia Regional Commission – NWGRC) managed the MPO until September 30, 2009, when the Governor re-designated Whitfield County as the agent to manage the Dalton and Whitfield County MPO, which was renamed the Greater Dalton MPO (GDMPO), to include Whitfield County and the Cities of Dalton, Tunnel Hill, Varnell, Cohutta, and a portion of Murray County. Whitfield County maintains technical and professional staff and is governed by a Board of Commissioners. On February 15, 2010, the GDMPO held its first Joint Policy Committee (PC) and Technical Coordinating Committee (TCC) meeting and formally established both of these committees to oversee the MPO 3-C planning process for the GDMPO.

The PC is the forum for cooperative decision making by elected and appointed officials of the representative local governments and inter-modal transportation providers in the GDMPO area. The PC is also responsible for taking into consideration the recommendations from the TCC when adopting plans or setting policy. The PC is responsible for recommending planning projects to the TCC as well as developing policy and adoption of plans and actions related to the GDMPO program.

The TCC membership includes representatives from federal, state and local agencies who have technical knowledge of transportation or transportation related planning, programming and/or implementation. The TCC assures involvement of all operation departments, advisory agencies and multi-modal transportation providers in the planning process and implementation of plans. The TCC evaluates transportation plans and projects based on whether or not they are technically warranted and financially feasible.

In 2013, an additional urban planning area in Murray County was added to the current MPO Planning Boundary. This urban planning area consists primarily of the city of Chatsworth and was included due to population counts gathered during the 2010 Census.

The PC, with input from the TCC, annually revises and adopts the UPWP document which outlines the budgets and describes the transportation planning activities to be conducted by the GDMPO during fiscal year 2015, beginning July 1, 2014 through June 30, 2015.

VII. Public Participation

The Policy Committee adopted the GDMPO's current Participation Plan on May 17, 2010 and has subsequently voted to adopt this document annually. The Participation Plan document describes public outreach opportunities and document approval procedures as established by the MPO and it can be viewed at the GDMPO offices in Dalton, Georgia and on the Internet at <http://www.whitfieldcountyga.com/engineer/mpo.htm>. The UPWP approval procedure outlined in the Participation Plan states GDMPO committees must review proposed planning activities for inclusion to the UPWP. The draft UPWP will be presented to the PC, TCC and GDOT and placed for public comment no less than thirty (30) days, before it is officially voted or adopted by the GDMPO. In February 2014, the PC approved by vote to amend this document to include meeting attendance via phone and proxy voting electronically by submitting a signed proxy form.

VIII. Task I – Administration

A. Purpose

To coordinate and conduct the transportation planning activities of the Metropolitan Planning Organization (MPO) in compliance with all federal, state, and local laws, regulations, and requirements. This includes managing the basic operations of the MPO program through the following elements listed below:

<u>1.1 - Program Coordination and Operations</u>
The GDMPO is responsible for the direction and coordination of transportation planning activities in the Dalton-Whitfield County Study Area. The GDMPO staff will maintain records as required under the planning (PL) and FTA 5303 and 5307 contracts, prepare budget/financial records, submit reimbursement requests, project coordination submittal of annual performance reports and other routine administrative functions of the GDMPO.
<u>1.2 - Training/Employee Education</u>
The GDMPO staff may attend transportation related conferences, seminars, and courses offered by the National Highway Institute, Federal Highway Administration, Federal Transit Administration, Georgia Department of Transportation, and other institutions related to transportation planning skills. Planning and public works association seminars or conferences may also be attended depending on relevance of course content. MPO staff shall seek prior written approval from GDOT before charging to this element to attend courses involving expenses for registration, travel, per diem, and/or lodging.
<u>1.3 - Equipment and Supplies</u>
This element allows the GDMPO to acquire transportation modeling software, peripherals, computer equipment upgrades, and other software relevant to transportation planning analysis. This element includes training of GDMPO staff in the utilization of hardware and software. Purchase of other associated office equipment may be allowed upon evaluation by GDOT. Concurrence of GDOT will be received before any major purchases.
<u>1.4 - Contracts/Grants</u>
This element includes work conducted in the execution and administration of contracts with GDOT, and the preparation of applications for FTA 5303, 5307 grants and other transportation related grants that might be available during the fiscal year.
<u>1.5 - Unified Planning Work Program</u>
This element includes work conducted in the annual updating of the UPWP, which is the budgetary document outlining how PL funds will be allocated over planning and administrative tasks.

Task 1 - Administration
Sub-Element - 1.1 - Program Coordination
UPWP ALI 44.21.00

Objective: Utilize staff to administer daily functions MPO office and planning efforts by coordinating stakeholders including local officials, GDOT, federal sponsors and citizens through business meetings, public information open house meetings, managing calendars, clerical, filing, telephone, budgeting and accounting for the MPO.

Previous Work: Annual committee meeting held, officers elected, 6 MPO meetings held throughout the year to adopt critical funding and operational documents, scheduled meetings for year developed and posted, website and other social media updated, grants applied and managed, and transportation studies developed and contracted.

Project Description: Host effective MPO planning meetings to facilitate discussion and recommendations to the Policy committee regarding short, mid and long range projects, Meetings consist of voting members by quorum, agendas and meeting minutes recorded and subsequently posted to website for transparency and encouraged involvement. Administrative support and general office operations are provided daily through the MPO staff.

Product: Committee meetings generated various future transportation needs as well as updated current project status. Transportation Improvement Program updated and amended as needed. UPWP updated and posted. LRTP continually reviewed against funding and safety maintenance needs. Prioritized list of road projects developed. Bridge, airport, corridor, rail and freight projects for planning area reviewed.

Methodology: Maintain a 3C – Comprehensive, Continuing and Cooperative Planning process, accurate budget documentation, meeting schedule and maintain compliant record keeping of all essential MPO files. Set designated meeting schedule for Policy and Technical Committee members, elected officials, local stakeholders and citizens. Advertise in radio, newspaper, and by meeting invitation. Hold not less than 6 meetings per year and optimally 8, or as needed, more.

Target Start and End Dates	July 1, 2014 - July 30, 2015
Lead Agency	Greater Dalton MPO

Funding Source	Amount
FHWA PL	\$ 46,000.00
GDOT PL Match	\$ -
Local Match	\$ 11,500.00
5303 FTA	\$ 1,000.00
5303 Match	\$ 250.00
Total	\$ 58,750.00

Task 1 - Administration
Sub-Element - 1.2 - Training Staff and Employee Education
UPWP ALI 44.21.00

Objective: Develop professional staff knowledge and training of transportation procedures, practices and policies as they change and update through attendance of transportation or planning conferences, seminars and workshops related to transportation, safety, project management, technical, land use, modeling, CMAQ or ITS.

Previous Work: MPO staff attended GDOT District meetings, PIOH meetings for projects, Freight and Logistics planning, Rail Safety meetings, Intelligent Traffic System meetings, GAMPO workshop and Annual Meeting, FHWA and FTA meetings and webinars, ADA, Title VI training, Discrimination Training, Bike /Ped Workshops.

Project Description: Through continued attendance and participation in training and informative workshops, staff knowledge of planning and legal trends will be enhanced and further improve effectiveness in meeting needs of the community both in current projects and long-range transportation projects.

Product: Well educated and knowledgeable staff up to date with trends, and legal compliance will enhance interaction with all stakeholders and optimally serve the MPO planning process.

Methodology: MPO will participate in GDOT approved multi-modal conferences, seminars and workshops not less than 8 meetings per year. MPO will seek prior written approval prior to charging this element to attend transportation planning to confirm relative benefit to expense of registration, travel and per diem and lodging.

Target Start and End Dates	July 1, 2014 - July 30, 2015
Lead Agency	Greater Dalton MPO

Funding Source	Amount
FHWA PL	\$ 2,000.00
GDOT PL Match	\$ -
Local Match	\$ 500.00
Total	\$ 2,500.00

Task 1 - Administration
Sub-Element - 1.3 - Equipment and Supplies
UPWP ALI 44.21.00

Objective: To acquire and maintain current computer systems, telecommunication equipment, software and software upgrades to effectively perform transportation planning and modeling analysis, maps and land use and other GIS functions available to the MPO.

Previous Work: Needs assessment was conducted in 2013 for software purchase to have available to the Long Range Transportation Plan 2040 update. MPO determined there is a need to upgrade and get additional user license for ARCGI software. MPO is in the process of getting bids to purchase this licensing. New phone provider and Iphone V was issued by Whitfield County IT Department with the latest applications and better coverage.

Project Description: This element allows the GDMPO to purchase computer, hardware and software to conduct routine MPO business as well as GIS, and other office functions relative to the transportation process. Purchase of other associated office equipment may be allowed upon approval from GDOT.

Product: Office Computer, land line and cell phone as well as software to conduct both daily office operations and transportation planning tasks effectively.

Methodology: GDMPO will maintain equipment inventory and stay informed of equipment as existing soft and hardware become obsolete or inoperable and will purchase equipment with prior written approval of GDOT by using fair bid practices and utilize only verified/ approved County vendors or suppliers. Any equipment/supplies greater than or equal to \$5,000.00 will first be approved by the FHWA before purchase.

Target Start and End Dates	July 1, 2014 - July 30, 2015
Lead Agency	Greater Dalton MPO

Funding Source	Amount
FHWA PL	\$ 6,000.00
GDOT PL Match	\$ -
Local Match	\$ 1,500.00
Total	\$ 7,500.00

Task 1 - Administration
Sub-Element - 1.4 - Contracts and Grants
UPWP ALI 44.21.00

Objective: Preparation and responsibility of full contract lifecycle and grant coordination for all GDMPO related programs and studies. Prepare and track project status in cooperation with funding agencies and consultants for planning services and approved studies requiring contracts. This element includes managing bids, contracts, progress reports and billing reimbursements or requisitioning payments, close out requests and review of budget, proper filing and auditing standards.

Previous Work: Prepared grant applications for FY2014 5303 Transit Planning and 5307 Transit Capital and Studies; wrote amendments, prepared quarterly reimbursement invoices and reviewed progress reports. Developed PL budgetary alignment for PL grant and closed out obsolete or exhausted grants.

Project Description: GMDPO staff maintains all contracts including scope and bids as well as financial billing and file retention for grants and contracts related to transportation planning. 5303 and 5307 applications and close-out letters are prepared annually. Quarterly Reports and invoicing are prepared quarterly and submitted to GDOT for processing.

Product: Effective original contracts for planning and studies and successful completion of Scope of Work available for review. Properly organized contract files representing all work conducted according to scope and goal and funding records maintained with files.

Methodology: 5303 and 5307 applications and close-out letters prepared annually. PL funding and application reviewed annually. Quarterly Reports and invoicing are prepared quarterly and submitted to GDOT for processing. Contracts are executed and returned within a week of receiving them. Original contract is maintained at the MPO office.

Target Start and End Dates	July 1, 2014 - July 30, 2015
Lead Agency	Greater Dalton MPO

Funding Source	Amount
FHWA PL	\$ 2,000.00
GDOT PL Match	\$ -
Local Match	\$ 500.00
5303 FTA	\$ 2,600.00
5303 Match	\$ 520.00
Total	\$ 5,620.00

Task 1 - Administration
Sub-Element - 1.5 - Unified Planning Work Program
UPWP ALI 44.21.00

Objective: Annually prepare the Fiscal Year UPWP which is the budgetary document outlining how PL funding will be spent during the year.

Previous Work: Developed and adopted the FY2014 UPWP and adopted One Amendment and various administrative modifications to this document.

Project Description: The UPWP Document includes a brief description of tasks, work products, responsible agencies and funding sources as well as budgetary allocations for all activities conducted in the GDMPO. This UPWP is reviewed by all members of the GDMPO, FHWA, FTA and GDOT as well as posted for public comment for a period not less than thirty (30) days. This assures planning efforts meet all Federal, State and local standards as well as the needs of the citizens and the 3C planning process.

Product: GDMPO Policy Committee approved and adopted FY 2015 Unified Planning Work Program Document which is posted on the GDMPO website.

Methodology: Prepare FY2015 UPWP in coordination with MPO committees and local government officials, GDOT and citizens. Draft will be posted in 10 readily accessible locations for a thirty (30) day public review process and posted on the GDMPO website. Substantial revisions require re-posting for additional thirty (30) days, administrative corrections may be adopted by quorum of the PC. Adopted UPWP will be posted no later than May 30, 2015.

Target Start and End Dates	July 1, 2014 - July 30, 2015
Lead Agency	Greater Dalton MPO

Funding Source	Amount
FHWA PL	\$ 2,000.00
GDOT PL Match	\$ -
Local Match	\$ 500.00
Total	\$ 2,500.00

IX. Task II – Public Involvement

A. Purpose

To inform and engage citizens and the general public in the review and development of transportation plans, programs, and projects.

2.1 - Community Outreach/Education

Outreach and education activities will be used to engage the public in transportation planning. This activity includes preparing and distributing public notices of MPO meetings; website maintenance; preparing and distributing public notices of the Goods Movement Task Force; preparing and distributing public notices of meetings pertaining to two corridor studies and a Truck Facilities Study; conducting meetings pertaining to studies, and advertising related to the review and approval of the Transportation Improvement Program

2.2 - Environmental Justice/Title VI

The MPO staff will identify, inventory, and survey traditionally underserved communities and establish communication links with minority communities to enhance the Plan. This activity includes the preparation and distribution of notices to neighborhood groups and conducting meetings with neighborhood groups. The MPO will explore measures to ensure that Title VI is maintained in the MPO transportation planning process.

Task 2 - Public Involvement
Sub-Element - 2.1 - Community Outreach and Education
UPWP ALI 44.27.00

Objective: To improve and maintain communication with the public throughout the planning process as required by MAP 21 (SAFETEA-LU) and GDMPO Best Practices, engaging all populations and a proportional representation.

Previous Work: All GDMPO regular meeting dates were posted from Jan 1 on the Whitfield County website, advertised in local papers, both Spanish and English versions, Social media outlets such as WC Facebook pages were used to advertise meetings and transportation meetings .GDMPO uses email and printed material to generate additional interest and participation and County signage is put out at locations expecting changes.

Project Description: Outreach and education activities are conducted in the Greater Dalton, Whitfield and Murray County planning areas in accordance with the Public Involvement Plan. These activities include preparation and distribution of literature, media interviews, advertising, press releases, information open house meetings or written materials. Website publishing and updates of transportation planning issues, study findings and proposals are also used. Identifying and invitations extended to the residential and business community as well as local officials are used as needed.

Product: Well- attended meetings and open house for larger projects. Well – informed citizens and stakeholders who work together to find best solutions for transportation issues.

Methodology: The GDMPO website, publishing / distribution of brochures, findings, posting of public service announcements, radio and any reasonable source to advertise planning process, and open discussion regarding transportation issues in GDMPO urbanized planning area will be assessed and updated quarterly, or more promptly if information is available.

Target Start and End Dates	July 1, 2014 - July 30, 2015
Lead Agency	Greater Dalton MPO

Funding Source	Amount
FHWA PL	\$ 4,561.20
GDOT PL Match	\$ -
Local Match	\$ 1,140.30
Total	\$ 5,701.50

Task 2 - Public Involvement
Sub-Element - 2.2 - Environmental Justice / Title VI
UPWP ALI 44.27.00

Objective: Engage the traditionally underserved communities and groups into the local transportation planning process.

Previous Work: Began recording race and gender of MPO meeting attendance. Posting of signs very close to areas where changes are proposed. Using well-connected persons in these communities to get the word out. Whitfield County created and adopted by Resolution a Transition Plan. GDMPO collected, reviewed and displayed all local Transition Plans to assure compliance in future transportation projects.

Project Description: Identification and accessibility of traditionally underserved communities and groups. Used alternative means to bring this population into the local transportation planning process.

Product: Well represented community with underserved or marginalized populations encouraged to participate by removing obstacles the general population would not, such as those with physical or mental impairments, or lack of transportation or financial means to attend meetings and participate.

Methodology: Hold meetings in facilities traditionally in lower income neighborhoods or where public transportation is readily available and during times of operation. Distribute or post literature in areas where marginalized populations are located. Post meetings further in advance to allow adequate time for these populations to make arrangements to attend. Or use any combination to promote involvement in the transportation process.

Target Start and End Dates	July 1, 2014 - July 30, 2015
Lead Agency	Greater Dalton MPO

Funding Source	Amount
FHWA PL	\$ 3,500.00
GDOT PL Match	\$ -
Local Match	\$ 875.00
Total	\$ 4,375.00

X. Task III – Data Collection

A. Purpose

To maintain a standardized transportation data-model for the Dalton-Whitfield County study area and up-to-date information files that measure existing transportation system performance, estimate future travel demand, and determine the impact of transportation proposals and significant traffic generators.

3.1 - Socio-Economic Data

The GDMPO staff will update population and socio-economic data by traffic zones to be used in traffic forecast models for the update of the Long Range Transportation Plan. This activity will include the compilation and mapping of data to analyze and locate areas of traditionally underserved communities (minorities, elderly, and low income).

3.2 -Land Use Monitoring

The GDMPO staff will create and/or update databases pertaining to the location/conditions of sidewalks, greenways, and pedestrian crossings and the location of trucking facilities as information is generated for the LRTP. Map, charts, and graphic displays will be prepared as needed for the Safe Routes to School Plan/Program, trucking facilities, traffic and accident data, locations of traditionally underserved areas, Corridor, Street Connectivity, and Traffic Calming Studies.

3.3 - Transportation Surveys, Model, and Analysis

The GDMPO staff will maintain a current database of the Dalton-Whitfield County and Murray County UZA study area roads using a global positioning system (GPS) to provide accurate centerline information. The staff will also create a database for the location of rail crossings, and signalization devices, bridge sufficiency ratings and various other transportation mode data. This activity will also include the use of existing or new transportation planning software for the 2040 LRTP update and/or corridor studies which was not purchased during the 2035 LRTP development due to staffing changes.

3.4 - System Monitoring

The monitoring of roadway and street usage will include the utilization of average daily traffic (ADT) data collected and provided by GDOT and local government sources. The update of this traffic data and accident data collected from local and state sources will be incorporated into the GDMPO GIS database for analysis and reporting and update of the 2040 LRTP update.

Task 3 - Data Collection
Sub-Element - 3.1 - Socio-Economic Data
UPWP ALI 44.22.00

Objective: Continually compile and analyze demographic and socio-economic data by Traffic Analysis Zones (TAZ's) to be used in traffic forecast models for future year scenarios for optimal traffic flow, as represented in the transportation plan – short, mid and long-range planning.

Previous Work: Last collection and report of demographic and socio- economic information was published by the Greater Dalton MPO in the 2035 horizon LRTP. Data captured was enhanced with Labor Data collected from the Georgia Department of Labor.

Project Description: Delineated TAZ information will be included in the Long Range Transportation Plan and profile for Dalton, Chatsworth in Murray County and Whitfield County. It will be updated and the LRTP will be amended as needed or as various studies report newer information, but no longer than every 10 years in cooperation with the census decennial.

Product: Product of this data collection is an accurate and useful planning guide for future transportation development throughout Greater Dalton, Murray and Whitfield Counties. Primary use will be in the 2040 LRTP.

Methodology: TAZ boundaries for the planning area as part of the Travel Demand Model (TDM) are updated using the most current and complete census data and reflect any changes in land use or population that would merit a change in the zones structure. The TAZs are also changed to allow for modeling of transit as part of the TDM update. The TAZ delineation process will be in two phases.

1. Development of the Census TAZs and TADs
2. Development of the TDM TAZs from the 2010 Census Blocks.

Some of the criteria used include minimum and maximum population requirements, homogeneous and or compatible land uses, relationship to the roadway network, natural and/or manmade barriers, nesting within Existing administrative boundaries, and uniform shape file.

Target Start and End Dates	July 1, 2014 - July 30, 2015
Lead Agency	Greater Dalton MPO

Funding Source	Amount
FHWA PL	\$ 2,500.00
GDOT PL Match	\$ -
Local Match	\$ 625.00
Total	\$ 3,125.00

Task 3 - Data Collection
Sub-Element - 3.2 - Land Use Monitoring
UPWP ALI 44.22.00

Objective: To order and regulate land use in an efficient and ethical way, and preventing land use conflicts while planning for the needs of the community while safeguarding natural resources. Selecting and adopting optimal land-use options while providing future possibilities of development in the defined planning boundary of Greater Dalton, Murray, and Whitfield Counties.

Previous Work: Previous work was conducted in data collection for 2035 Long Range Transportation Plan Update. Roadway information has been collected using GPS from state and local agencies including partnering with GDOT as information is available from other studies. Shape files were distributed to the regional planning efforts with Thrive 2055. UAB was expanded to include Murray County.

Project Description: Whitfield County GIS department will maintain a current database with shape files and centerline mileage for all functional classified urban and rural roads within the County. Additionally, Whitfield County will cooperate with Murray County to collect data on infrastructure pertaining to transportation corridor study areas. A collection of state and local data for incorporation into the GDMPO GIS database including maps and aerial images of projects will be compiled from visual records for meeting use. GDMPO plans to purchase ARCGIS license to assist in creation of 2040 LRTP.

Product: Digital roadway network files of Whitfield and Murray County including Dalton and Chatsworth and land use files for transportation planning use in the planning boundary for regional connectivity planning and cooperation, as well as safety planning.

Methodology: GIS will routinely update digital road, picture, and map information as it is provided by the GDMPO, Murray and Whitfield County Engineering, and GDOT.

Target Start and End Dates	July 1, 2014 - July 30, 2015
Lead Agency	Greater Dalton MPO

Funding Source	Amount
FHWA PL	\$ 3,000.00
GDOT PL Match	\$ -
Local Match	\$ 750.00
Total	\$ 3,750.00

Task 3 - Data Collection
Sub-Element - 3.3 - Transportation Surveys and Analysis
UPWP ALI 44.21.00

Objective: Maintaining a current database of the Greater Dalton, Whitfield and Murray County area roads using Global positioning System (GPS) to provide accurate and current transportation and road network data for input into the GIS database.

Previous Work: Previous work conducted in data collection for 2035 Long Range Transportation Plan update to 2040 horizon December 2013. This data will be retained by the GDMPO for future cooperation with intermodal transportation planning efforts in the community and region.

Project Description: The GDMPO through Whitfield County GIS department will maintain current database with shape files and centerline mileage for all functional classified urban and rural roads within the County. Whitfield County will additionally cooperate with Murray County to collect data on infrastructure pertaining to transportation corridor study areas. A collection of state and local data for incorporation into the GDMPO GIS database including maps and aerial photos of projects will be compiled from visual records for meeting use.

Product: Survey of roads network files stored digitally of Whitfield and Murray County including Dalton and Chatsworth and land use files for transportation planning use in the Planning boundary of for regional connectivity planning and cooperation.

Methodology: GIS will routinely update digital road, picture, and map information as it is provided by the GDMPO, Murray and Whitfield County Engineering, and GDOT.

Target Start and End Dates	July 1, 2014 - July 30, 2015
Lead Agency	Greater Dalton MPO

Funding Source	Amount
FHWA PL	\$ 3,000.00
GDOT PL Match	\$ -
Local Match	\$ 750.00
Total	\$ 3,750.00

Task 3 - Data Collection
Sub-Element - 3.4 - System Monitoring
UPWP ALI 44.22.00

Objective: Compiling traffic data collected and provided by the GDOT and GDMPO staff into GIS layers to analyze trends and develop a basis for transportation plan and project development.

Previous Work: Compiling of accident reports, traffic volume counts and congestion management was obtained from state and local agencies for reporting and analysis in the preparation of land use and transportation corridor studies as well as public transit information for the expansion of a fixed route transit system in Dalton.

Project Description: All system data will be used to enhance transportation planning techniques and practices to enable the MPO to effectively carry out the 3C transportation process in the Dalton, Whitfield and Murray County planning area. High quality data will be the foundation from which the 2040 LRTP and TIP will be developed or updated.

Product: A well-documented and current database with traffic and road network data in a GIS platform will serve as the input to the transportation forecasting of the study area. The effective means of project needs and prioritization in the planning area are decided by formal committees and regularly scheduled MPO meetings.

Methodology: The provision of cost efficient and effective transportation is the basic premise of transportation planning. To attain this goal transportation planning should always have a process to monitor the results achieved. This requires service design standards, an effective performance measurement system, and a systematic and continuous service evaluation methodology. The guiding principles of the transportation are to identify needs continuously and prioritize them into short, mid and long-range project lists to provide a framework and method and decision process. The GDMPO TCC and PC include representative members and a planning process documented governed in the By Laws and defined in the Participation Plan reviewed and updated not less than every two years.

Target Start and End Dates	July 1, 2014 - July 30, 2015
Lead Agency	Greater Dalton MPO

Funding Source	Amount
FHWA PL	\$ 2,000.00
GDOT PL Match	\$ -
Local Match	\$ 500.00
Total	\$ 2,500.00

XI. Task IV – System Planning
A. Purpose

To undertake transportation planning activities leading to the updating and implementation of short-range (five-year) elements of the 20-year plan; to develop capabilities which can be applied to short-range transportation planning; and to identify transportation projects which can be implemented in a cost-effective manner to improve the transportation experience in our community.

4.1 - Transit Study - 5407 Grant/Study/Administration

This sub-element will include 5307 Transit Funds to pay consultant to perform transit connectivity and mass transportation feasibility and land use study to address possible expansion of current demand service to include fixed route service to college and downtown. This element also included other incidental costs, in compliance with federal and state guidelines and approved by GDOT relating to Transit Feasibility for the Greater Dalton Area. This study will evaluate operational components and implementation costs.

4.2 -Long Range Transportation Plan (LRTP)

The GDMPO staff, sub consultants and Grantee will continue collecting data and reviewing transportation data to amend or update the Long Range Transportation Plan (2040). The LRTP provides a listing of Federal and GDOT transportation activities scheduled over a 20 year period which is fiscally constrained and covers all applicable modes. The next update of this long-range planning document is FY2013-14.

4.3 - Special and Miscellaneous Projects

The GDMPO will perform special projects and studies as well as the administrative support process activities related to the transportation process including but not limited to access management, sector or regional planning initiatives, and locally maintained traffic, safety and congestion analysis studies or gathering of data. The GDMPO will perform special projects and studies as well as the administrative support process activities related to the transportation process including but not limited to access management, sector or regional planning initiatives, and locally maintained traffic, safety and congestion analysis studies or gathering of data.

4.4 - Transportation Improvement Program (TIP)

Develop and maintain a Transportation Improvement Program (TIP) for the GDMPO, which is consistent with Federal and State requirements, and includes public MPO committee input. This three year, short-term, TIP will represent a fiscally constrained list of transportation-related projects for the Greater Dalton and Whitfield Community. The TIP provides a listing of GDOT and local road improvement activities scheduled over a three-year period and serves as a budgetary, coordination, and information document. The document includes information provided by GDOT, the LRTP, and local governments represented on the MPO committees.

Task 4 - System Planning
Sub-Element - 4.1 - Transit Planning / Transit Study
UPWP ALI 44.26.14

Objective: Continually reviewing need for expansion of on-demand service to fixed route service. Reviewing cost and effectiveness of implementing various transit alternatives surrounding the Greater Dalton area in conjunction with the existing demand – based service.

Previous Work: Transit Feasibility Study part 1 and part 2 findings completed in 2011. Findings reviewed in MPO meeting and copies posted for the public to review. Subsequently prepared a proposal for the implementation phase based on findings of the 2011 study.

Project Description: The GDMPO will continue to pursue evaluation and planning efforts to determine the best solution and need to expand the current service or consider alternatives. Criteria to continue to evaluate by conducting studies will be expansion feasibility, facility locations, safety, operational costs, implementation cost and sustainability.

Product: Transit study to provide environmental studies, cost of implementation, and participation commitments from the community and local officials. Land use considerations, capital investment determination, and a maintenance facility for the buses and funding details identified.

Methodology: Review previous studies, reports and findings to an engage highly experienced and qualified transit consultant through the Davis-Bacon fair bidding process to conduct additional documented studies for the MPO.

Target Start and End Dates	July 1, 2014 - July 30, 2015
Lead Agency	Greater Dalton MPO

Funding Source	Amount
FHWA PL	\$ -
GDOT PL Match	\$ -
5303 FTA	\$ 11,200.00
State FTA Match	\$ -
Local FTA Match	\$ 2,240.00
Total	\$ 13,440.00

Task 4 - System Planning
Sub-Element - 4.2 - Long Range Transportation Plan
UPWP ALI 44.26.14

Objective: Maintain a useful multimodal LRTP for the Planning Urea with a 20-year horizon to include a comprehensive collection of projects and development plan – meeting all MAP 21 objectives and performance measures. This plan represents a vision for the Greater Dalton, Whitfield and Murray County planning area as well as consideration for regional connectivity and includes policies, operational strategies and prioritized projects both fiscally constrained and illustrative list. It covers the next 20 years, leads to an integrated and effective transportation system and will be updated every three to five years. This document is used to identify projects that will be migrated to the annual Transportation Improvement Program. It highlights consistency and available project revenue sources.

Previous Work: The 2035 horizon LRTP was adopted in June 2010 and is the source that identified projects moved into the short-range TIP. The 2014 TIP was adopted and modified as projects and funding were identified. GDMPO bid and awarded this update to Moreland Altobelli and Associates consultants for the 5 year update. Progress began in October 2013 on the update.

Project Description: The LRTP is a 20 year summary of all intermodal transportation projects under the Urbanized Planning Area for the Greater Dalton MPO.

Product: FY2040 LRTP and any amendments or administrative modifications adopted and other summary reports published on the GDMPO website.

Methodology: GDMPO TCC shall call for projects and prioritization annually; qualified transportation consultants shall provide for draft of LRTP within deadline and according to federal guidelines and procedures. Policy Committee will review and vote by quorum to adopt the LRTP.

Target Start and End Dates	July 1, 2014 - July 30, 2015
Lead Agency	Greater Dalton MPO

Funding Source	Amount
FHWA PL	\$ 45,000.00
GDOT PL Match	\$ -
Local Match	\$ 11,250.00
Total	\$ 56,250.00

Task 4 - System Planning
Sub-Element - 4.3 - Special Transportation Studies
UPWP ALI 44.23.01

Objective: Develop recommendations to increase effectiveness and efficiency of transportation planning process through improved safety and maintenance of bridges, rail, bike pedestrian and other transportation related issues.

Previous Work: Bridge sufficiency study was deferred, completed transit study part one and two, RR crossing safety, Safe Routes to schools and work completed for the 2035 LRTP.

Project Description: Continued interest in bridge conditions assessment study and prioritization of repair schedule for those substandard condition in Dalton, Whitfield and Murray Counties. Preparation of constrained and prioritized list of repairs for committee review. Rail Road Crossing Study has been evaluated and PI#0013095 – Louise Lane closure and signalization – improvements project is progressing. Studies will include designs and land development policies compliant with all governmental and environmental agencies. Other studies may include congestion or peak travel time traffic control, connectivity of streets and corridors, signalization, Intelligent Traffic System monitoring, signal synchronizing, safety, maintenance, accessibility, and air quality studies. Studies weaving the new planning boundary area in Murray County may be needed.

Product: Useful study findings for various multimodal transportation issues or preliminary planning needs.

Methodology: Bid FRQ’s to prequalified professional services consultant experts and report findings as needed for future area planning project lists.

Target Start and End Dates	July 1, 2014 - July 30, 2015
Lead Agency	Greater Dalton MPO

Funding Source	Amount
FHWA PL	\$ 2,000.00
GDOT PL Match	\$ -
Local Match	\$ 500.00
Total	\$ 2,500.00

Task 4 - System Planning
Sub-Element - 4.4 - Transportation Improvement Program
UPWP ALI 44.23.01

Objective: Prepare and publicize Transportation Program annually in coordination with the MPO Committees and GDOT. Review projects, funding and schedules. Amend projects as needed and update TIP as needed throughout the year.

Previous Work: Adopted the 2014 – 2017 Transportation Improvement Program and made administrative modifications and one fiscal amendment to projects.

Project Description: The Transportation Improvement Program (TIP) provides a listing of GDOT, Federal, State and regionally significant road improvement activities over a three (3) year period. The TIP serves as a budgetary, coordination and information document. It includes information developed through the following steps:
 1) Determination of projects included as provided by GDOT, the LRTP, and local governments represented thru the GDMPO.
 2) General public review and input; and
 3) Adoption by the Policy Committee and according to By Laws, with transmittal to GDOT.

Product: Draft and Final versions posted and subsequently adopted FY2015-18 Transportation Improvement Program (TIP).

Methodology: Create draft TIP to present to GDMPO committees and public; post for public review and comment no less than thirty (30) days; and review and vote for final approval with Policy Committee not later than June 2015.

Target Start and End Dates	July 1, 2014 - July 30, 2015
Lead Agency	Greater Dalton MPO

Funding Source	Amount
FHWA PL	\$ 2,000.00
GDOT PL Match	\$ -
Local Match	\$ 500.00
Total	\$ 2,500.00

XII. 2015 Budget Summary

2015 Budget Summary Funding Table

Task Number	Description	FHWA			FTA 5303			FTA 5307			
		Federal	Local	Total	Federal	Local	Total	Federal	State	Local	Total
1.1	Program Administration / Coordination	\$ 46,000.00	\$ 11,500.00	\$ 57,500.00	\$ 1,000.00	\$ 250.00	\$ 1,250.00				
1.2	Training / Education	\$ 2,000.00	\$ 500.00	\$ 2,500.00							
1.3	Equipment / Supplies	\$ 6,000.00	\$ 1,500.00	\$ 7,500.00							
1.4	Contract / Grants	\$ 2,000.00	\$ 500.00	\$ 2,500.00	\$ 2,600.00	\$ 520.00	\$ 3,120.00				
1.5	UPWP 2015	\$ 2,000.00	\$ 500.00	\$ 2,500.00							
Sub Total		\$ 58,000.00	\$ 14,500.00	\$ 72,500.00							
2.1	Community Outreach	\$ 4,561.20	\$ 1,140.30	\$ 5,701.50							
2.2	Environmental Justice / Title VI	\$ 3,500.00	\$ 875.00	\$ 4,375.00							
Sub Total		\$ 8,061.20	\$ 2,015.30	\$ 10,076.50							
3.1	Socio-Economic	\$ 2,500.00	\$ 625.00	\$ 3,125.00							
3.2	Land Use Monitoring	\$ 3,000.00	\$ 750.00	\$ 3,750.00							
3.3	Transportation Analysis / Surveys	\$ 3,000.00	\$ 750.00	\$ 3,750.00							
3.4	System Monitoring	\$ 2,000.00	\$ 500.00	\$ 2,500.00							
Sub Total		\$ 10,500.00	\$ 2,625.00	\$ 13,125.00							
4.1	Transit Plan / Study Administration	\$ -	\$ -	\$ -	\$ 11,200.00	\$ 2,240.00	\$ 13,440.00	\$ 80,000.00	\$ 10,000.00	\$ 10,000.00	\$ 100,000.00
4.2	LRTP	\$ 45,000.00	\$ 11,250.00	\$ 56,250.00							
4.3	Special Transportation Studies	\$ 2,000.00	\$ 500.00	\$ 2,500.00	\$ 11,200.00	\$ 2,240.00	\$ 13,440.00				
4.4	Transportation Improvement Plan	\$ 2,000.00	\$ 500.00	\$ 2,500.00							
Sub Total		\$ 49,000.00	\$ 12,250.00	\$ 61,250.00	\$ 26,000.00	\$ 5,250.00	\$ 31,250.00	\$ 80,000.00	\$ 10,000.00	\$ 10,000.00	\$ 100,000.00
Projected 2015 Funding		\$ 125,561.20	\$ 31,390.30	\$ 156,951.50							

Table 1 2015 Budget Summary Funding

XIII. FY2015 Project Schedule

PROJECT SCHEDULE												
UPWP TASKS	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16
SECTION 1: Administration												
MPO Committee Meetings	+++++				+++++			+++++	+++++	+++++	+++++	+++++
Quarterly Reports	+++++			+++++			+++++			+++++		
Annual Reports	+++++											+++++
Training/Education	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>
Equipment/Supply Purchase	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>
MPO Grants/Contracts	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>
UPWP (5303)	←=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====→	ADOPT
SECTION 2: Public Involvement												
Community Outreach	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>
Environmental Justice/Title VI	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>
Website	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>
SECTION 3: Data Collection												
Socioeconomic Data Collection	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>
Land Use Monitoring	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>
Transport. Surveys/Analysis	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>
System Monitoring	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>
SECTION 4: System Planning												
Transit Study (5307)	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>
Long Range Plan (LRTP)	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====
Special Misc. Projects/Studies	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>
Transportation Improvement Plan (TIP) (5303)	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>	>>>>>
MPO Coordination +++++												
Start & End	←=====→											

Table 2 FY2015 Project Schedule

XIV. 2015 Project Matrix

Planning Factors	1.1 - Program Coordination	1.2 - Training Staff and Employee Education	1.3 - Equipment and Supplies	1.4 - Contacts and Grants	1.5 - Unified Planning Work Program	2.1 - Community Outreach and Education	2.2 - Environmental Justice	3.1 - Socio-Economic Data and Analysis	3.2 - Land Use Monitoring and Surveys	3.3 - System Monitoring and Transit Planning	3.4 - Long Range Transportation Plan Studies	4.1 - Special Transportation Improvement Program	4.2 - Transportation Program	4.3 - Transportation Program	4.4 - Transportation Program	
Economic Vitality	✓	✓	✓			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Safety	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Security	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Accessibility and Mobility (ADA - Title VI)	✓		✓		✓	✓		✓	✓		✓		✓		✓	✓
Environment and Energy Conservation			✓			✓	✓		✓	✓		✓	✓	✓	✓	✓
Integration and Connectivity	✓		✓	✓	✓		✓	✓	✓	✓		✓	✓	✓	✓	✓
Management and Operation	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓			✓	✓	✓	✓
System Preservation				✓	✓				✓	✓		✓	✓	✓	✓	✓

✓ - Represents the Planning Factor is Present within the Sub-Element

Table 3 2015 Project Matrix

Appendix

Appendix A

FY 2015 Proposed MPO Planning Activities

- Attend GAMPO Work Session and Annual Meeting, FTA Annual Meeting.
- Attend and host Regional GDOT PIM Meeting for the 2014 Georgia State Rail Plan.
- Host public meetings for the public review and comment of the updated 2040 Long Range Transportation Plan (LRTP).
- Continue working with transportation consultant, Moreland Altobelli, as needed to provide data and information on the LRTP.
- Continue planning and review of rail safety – Louise Lane RR Crossing Safety Project in Whitfield County.
- Cooperate with Murray County on all transportation matters affecting the UAB for planning in Chatsworth.
- Draft and submit grant applications for PL, 5303, and 5307 funding.
- Collaborate with city officials on review of Dalton Municipal Airport, bike and pedestrian organizations, and schools regarding long-range consideration to add to the LRTP.
- Review and approve the priority list of projects for Whitfield, Murray, and City of Dalton.
- Continue transit expansion development and expansion planning and put study of implementation – Phase II out to bid for FY2015.
- Continue review of bridge conditions assessment and scheduled maintenance plan for Greater Dalton and Murray County.
- Retain consulting firm to assist in MPO planning projects on as needed basis and provide resource for technical data collection.
- Collaborate with local communities, leaders, and clubs to develop biking and pedestrian community advantage.
- Staff to attend one bike forum, one bridge maintenance, and one rail/freight meeting as well as not less than two planning courses.
- File quarterly reports, administer grants, meetings, handle daily functions of MPO business, and develop new planning projects.
- Update UPWP and TIP per federal stipulations and amend as needed via approved procedure.
- Host MPO meetings with PC and TCC not less than six times per year.
- Develop FY 2016 calendar of meetings.
- Order equipment and supplies for conducting daily business.
- Design and order printed materials related to transportation planning process as needed.
- Continue evaluating adding a Citizen Action Committee to the MPO.
- Vote by quorum to approve the undated Participation Plan.