

## **PROCEDURES FOR DEVELOPING A MAJOR SUBDIVISION**

**County website: [www.whitfieldcountyga.com](http://www.whitfieldcountyga.com)**

1. Submit preliminary plat to the Dalton-Whitfield Planning Office for review. Final review/approval of the preliminary plat will be by the Dalton-Whitfield Planning Commission. Refer to Chapter 15 (Subdivision Regulations) Section 15-26 of the county code for plat requirements.
2. If the subdivision will encompass 60 or more lots, then also submit a site design for administrative review and approval by the Dalton-Whitfield Planning Office. See Chapter 14 (Site Design) of the county code for plan requirements.
3. Submit storm water management plan to the Whitfield County engineer for review and approval. See Chapter 14 Article 6 (Storm Water Management) of the county code for plan requirements. Applicable fees will be calculated at the time of submittal of the storm water management plan.
3. Submit erosion control plan for review and approval by the NRCS (Natural Resource Conservation Service.) See Chapter 5 Article IV (Soil Erosion and Sedimentation Control) Section 5-74 of the county code for plan requirements.
4. An NOI (Notice of Intent) must be postmarked and mailed to the Georgia EPD at least 14 days prior to any land disturbance. Also forward to the EPD a fee in the amount of \$40 per disturbed acre.
5. Land disturbance activities may begin only after a land disturbance permit is issued by the Whitfield County Inspections Office. A fee in the amount of \$40 per disturbed acre will be assessed by the county.
6. A general lot layout plan and the proposed location of fire hydrants and water mains and the proposed flow requirements for the fire hydrants must be submitted and approved by the Whitfield County Fire Chief and Dalton Utilities (or other utility providing water service.)
7. All new road construction must be completed and approved Whitfield County Public Works Department prior to the submission of the final plat. In lieu thereof, the developer/subdivider may submit a performance bond, irrevocable letter of credit, or funds in escrow in an amount not less than 110% of the estimated expenses of construction. In that instance, new road construction must be completed within one year of the issuance of the first building permit.
8. Prior to final plat approval, the developer shall provide an as-built survey and as-built design certification to the county engineer for each storm water management facility along with a maintenance agreement. A storm water fee will be assessed.
9. Submit final plat for review and approval by the Dalton-Whitfield Planning Office. Refer to Chapter 15 (Subdivision Regulations) Section 15-26 of the county code for plat requirements. Final plat approval must be sought within two years of preliminary plat approval. A plat review fee in the amount of \$100 + \$2 per lot will be assessed.
10. After final plat approval has been obtained, building permits may be requested.
11. The developer/subdivider may request that Whitfield County accept the public improvements within the development. The developer/subdivider shall be required to maintain all public improvements in the development for one year from the date of Whitfield County's acceptance of the infrastructure. The developer/subdivider shall post acceptable security in an amount equal to 10% of the total cost of the public improvements.